

## **Cotton College State University**

**Panbazar, Guwahati - 781001**

### **Notice inviting expression of interest for engagement of Legal Counsel**

**No. CCSU/GAD/2013/024 Dated 12/06/2014**

**Last date of submission : 14/07/2014**

Expression of interests are invited from reputed Advocates registered with the Bar Council of Assam for providing legal services to the University on the terms and conditions and rates of various services as listed hereunder. Intending persons may submit the same in plain paper along with relevant information to the Registrar, Cotton College State University, Panbazar, Guwahati - 781001.

#### **Terms and Conditions**

1. The rates of services required to be carried out will be as agreed to in this agreement. No other charges will be applicable.
2. Payment of income and other related taxes, if any, will be the responsibility of the Legal Counsel.
3. Whenever, the High Court notifies any legal issue to the Legal Counsel, he/she will immediately bring it to the notice of the University along with necessary advisory for needful action.
4. The Legal Counsel shall intimate the development of the cases(s) to the Institute from time to time without delay.
5. In case the date of Hearing is set but adjourned without any process, 10% of Hearing Fee (per appearance) shall be paid. The Institute shall pay 25% of the Hearing Fee (per appearance) if the Hearing is adjourned after a short intervention. No fees will be paid if a Hearing date is postponed by prior notice.
6. No extra fee shall be paid for junior Colleagues for appearing in Courts / Tribunal on behalf of the Legal Counsel for the Institute's cases.
7. Travelling allowance and other expenses for Hearing appearance and other legal matters at the Courts / Tribunals outside the state of Assam shall be paid as per the rate approved by the Institute.
8. No travelling allowance shall be paid for Hearing appearance and other legal matters at the Courts / Tribunals within Kamrup District, Assam.
9. The agreement may be terminated without assigning any reason with three month's notice from either side/ party.

Signed on this ..... day of ..... in the year .....

Legal Counsel

Registrar

## Cotton College State University

Panbazar, Guwahati - 781001

### Rates of charges of Legal Counsel

Sl. No.	Category of court case / types of services to be provided by the Legal Counsel	Recommended rate
1	Retaining for standing counsel & advocates	Rs.3000/- p.a.
2	Writ Petition	
a	Drafting of affidavit (per case), instructing, filing, clerkage etc.	Rs.3000/-
b	Appearing per day	Rs. 1000/-
c	Appearing in final hearing per case	Rs. 3000/-
3	Writ appeal	
a	Drafting of appeal (per case)	Rs.7000/-
b	Filing, clerkage etc.	Rs. 1000/-
c	Appearance per day	Rs.1500/-
d	Appearing in the final hearing	Rs.4000/-
4	Review Petition	
a	Drafting of affidavit( per case)	Rs. 7000/-
b	Filing, clerkage etc.	Rs. 1000/-
c	Appearing per day	Rs. 1000/-
d	Appearing in the final hearing	Rs. 4000/-
5	Miscellaneous case	
a	Drafting of affidavit per case	Rs. 3,000/-
b	Filing clerkage etc.	Rs. 500/-
c	Appearance per day	Rs. 1000/-
d	Appearance in the final hearing	Rs. 3000/-
6	Contempt case	Rs.3000/-
a	Drafting of affidavit( per case)	Rs. 7000/-
b	Filing, clerkage etc.	Rs. 1000/-
c	Appearing per day	Rs. 1000/-
d	Appearing in the final hearing	Rs. 4000/-
7	Legal Opinion	Rs. 3000/-
8	Fee for filing caveat	Rs. 2000/-

Signed on this ..... day of ..... in the year .....

Legal Counsel

Registrar