

COTTON COLLEGE STATE UNIVERSITY

PANBAZAR, GUWAHATI – 781001, ASSAM, INDIA

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Ref. No.: CCSU/ACAD/DST Project/2016/41/.....

Date: 7 October, 2016

Notice Inviting Quotation

NIQ No. CCSU/2016/03, Dated October 7, 2016

Sealed quotations from manufacturer/vendors/dealers/ suppliers are invited for supply and installation of following items required for DST sponsored Project.

Sl. No.	Name of the Items	Specifications	Qty. (Nos.)
1	4k Studio Display LED-lit Monitor	32 inch	01
2	UPS	1 kVA WITH Internal Battery (-IN model) 3 x 9Ah	01
3	key board	Microsoft Wired (Black), width=17.6 cm, height=40 mm	01
4	Optical Mouse	Best Quality	01
5	Internal hard Disk + Installation	8 TB	01
6	External Hard Disk	4 TB	03
7	Duplex Multifunction Laser Printer	Printer Cum photocopier and scanner with 20 ppm speed and 600 x 600 DPI	01

Last date of submission of sealed quotations to the undersigned is 22 October, 2016 upto 2 PM, and the quotations will be opened on 24 October, 2016 at 2 PM. Sealed quotations are to be submitted during office hours alongwith the earnest money of 2% of total quoted value in the CCSU office.



Registrar

Ref. No.: CCSU/ACAD/DST Project/2016/41/..... 4220-24

Date: 7 October, 2016

Copy for information to:

1. PS to Vice Chancellor
2. Dr. S. Deb, Project Investigator
3. Finance Officer
4. Computer System Manager, CCSU to upload this notice in the University website.
5. Office File

Detail terms and conditions for participating in NIQ No. CCSU/2016/03 Dated October 7, 2016

1. Participating Company/Vendor must be with all relevant and applicable registrations and must provide the registration certificates.
2. Quotations must be submitted in sealed envelope and the NIQ Number and Title must be clearly indicated in all the envelopes.
3. The Quotation must be submitted in two envelope system: i. The Technical Bid with all relevant documents, testimonials etc. of the submissions, and ii. The Price Bid in the prescribed format.
4. Price bid will be considered only after qualifying in the first phase of technical bid evaluation.
5. All terms and conditions are minimum, and the participating vendor must comply with these.
6. On the date of opening of quotation, representatives of the agencies may attend the Quotation Opening Meeting.
7. CCSU reserves the right to modify/cancel the requirements.
8. Non-Conformity of any of the terms and conditions will disqualify the agency and price bid will not be considered.
9. All terms and conditions will be as per Cotton College State University rules, regulations and decisions.
10. Party must have local office in Guwahati, (Copy of trade license reflecting office address in Guwahati must be submitted).
11. All applicable Govt. registration certificates including trade registration/ license, PAN, VAT registration certificates must be provided in the Technical Bid envelop.
12. Prices must be in the following format:

Sl No.	Name of item	Detail Specification	Unit Price	VAT	Qty	Total Price
Grand Total						

13. Previous Credentials from the Organization where supply, services have been provided or currently providing, in form of satisfactory service delivery must be provided.


Handwritten signature and date: 7/10/2016