

# Cotton College State University

College Hostel Road; Panbazar; Guwahati 781001


[www.ccsu.ac.in](http://www.ccsu.ac.in)

## Notice Inviting Quotations

NIQ No. CCSU/2016/03, Dated August 16, 2016

Sealed quotations are invited from printing press/vendor/suppliers for the printing and designing of the University Magazine for the year 2016.

The detail NIQ Document is available in the Office of the Registrar and University website [www.ccsu.ac.in](http://www.ccsu.ac.in) Last date of submission of sealed quotations to the undersigned is 22<sup>nd</sup> August, 2016 upto 2 PM, and the quotations will be opened on 23<sup>rd</sup> August, 2016 at 2 PM. Sealed quotations are to be submitted during office hours along with the earnest money of 2% of total quoted value in the CCSU office.

  
Registrar

## Detail terms and conditions for participating

1. Participating vendor must have a valid trade license of Kamrup District.
2. Parties must have VAT registration.
3. A signed copy of the detail NIQ collected must be submitted along with the tender documents.
4. Rates must be indicated excluding taxes (as applicable)
5. Earnest Money Deposit against the total quoted value (Not on Unit prices) must be deposited through Demand Draft/Bankers Cheque in favour of Cotton College State University @2% of the total Value.
6. Participating vendor must submit certified copies of supply orders and competitions certificates.
7. On the date of opening of quotations, the August 22<sup>nd</sup> 2016, representative of the agencies who submit the quotations may attend the quotation opening meeting.
8. Non-Conformity of any of the terms and conditions will disqualify the agency.
9. All terms and conditions will be as per Cotton College State University Rules.
10. List of documents to be submitted along with the tender documents:-
  - Valid Trade License.
  - Valid Pan Card.
  - Pan Card.
  - Work competition certificate.
  - Signed copy of tender documents.

  
16/8/16

Format to be used for quotation

S No.	Technical Specification	No of Pages per copy	No of Copies	Rate Per copy	VAT	Total Amount
1	Printing ¼ demi size magazine on J K Maplitho (21KG) paper with multi color cover (300GSM) inside 8 Pages multi color (130 GSM) printing and perfect binding	120	1400			

  
16/8/2016