

COTTON COLLEGE STATE UNIVERSITY

PANBAZAR, GUWAHATI – 781001, ASSAM INDIA

No.: CCSU/S&P/2015/004/1/

Date: 13.11.15

Short Notice Inviting Expression of Interest No.1 of 2015-2016

Cotton College State University invites Expression of Interest (EOI) for empanelment of vendors/suppliers for supply of computer accessories and consumables.

1. Detailed EOI can be downloaded from the university's website www.ccsu.ac.in
2. Rates of the computer accessories and consumables should remain firm for one year.
3. The Application Form should be submitted on or before 26th on November 2015 in a sealed envelope clearly super-scribed on the top of the envelope as "APPLICATION FOR EMPANELMENT OF VENDORS/SUPPLIERS FOR COMPUTER ACCESSORIES AND CONSUMABLES" and addressed to "The Registrar, Cotton College State University, Panbazar, Guwahati-781001".



Registrar

Cotton College State University
Panbazar, Guwahati-781001

No.: CCSU/S&P/2015/004/1/3323A

Date: 13.11.15

Copy to:-

1. P.S. to V.C., for intimation to the Hon'ble V.C.
2. Store Officer, for information
- ✓ 3. Computer Systems Manager, with a request for uploading the above in the University website
4. Office file



Registrar

Cotton College State University
Panbazar, Guwahati-781001



Registrar

Cotton College State University
Panbazar, Guwahati-781001, Assam

Cotton College State University

Ph: 0361-2733530, Fax: 0361-2733530

E-mail: registrar@ccsu.ac.in

DETAILED NOTICE INVITING EOI

NO. 01 OF 2015 -2016

FOR

SUPPLY OF COMPUTER ACCESSORIES AND CONSUMABLES

ISSUE OF EOI DOCUMENT STARTS ON: 14-11-2015

CLOSES ON: 26-11-2015

SUBMISSION OF EOI DOCUMENT CLOSES AT: 2.00 P.M. ON 26-11-2015

OPENING OF EOI DOCUMENT AT: 2.30 P.M. ON 26-11-2015

COTTON COLLEGE STATE UNIVERSITY

PANBAZAR, GUWAHATI – 781001, ASSAM, INDIA

Detailed Notice inviting Expression of Interest

No.: CCSU/S&P/2015/004/1/3324 A

Dated 13th of November, 2015

Cotton College State University invites Expression of Interest (EOI) for empanelment of computer accessories and consumables from computer vendors and suppliers who fulfil the eligibility criteria provided herein.

1. Pre-Qualification Criteria of Applicants and Submission Details of Applicants:-

The vendors/suppliers who express interest in supplying any item(s) to CCSU should fulfill the following criteria as well as the terms and conditions mentioned below:-

- 1.1. The applicant should have Valid Trade License for the current year 2015-16.
- 1.2. Rates should be exclusive of VAT.
- 1.3. Every purchase should be enclosed with challan and bill.
- 1.4. Rates should remain firm for one year.

2. Empanelment Procedure:-

The vendors and suppliers who express interest in supplying item(s) to CCSU will be selected based on the following criteria:

2.1. Copies of VAT/CST/TIN registration, Trade License, PAN have to be furnished by the vendors/suppliers along with the application. Applications incomplete in any respect, viz. non-submission of any required document or information are liable to be rejected.

2.2. The sealed envelope containing the Application Form and documents should be clearly super-scribed on the top of the envelope as "APPLICATION FOR EMPANELMENT OF COMPUTER ACCESSORIES AND CONSUMABLES" and addressed to "The Registrar, Cotton College State University, Panbazar, Guwahati-781001".

2.3. On receipt of the Application Form along with the requisite documents and quoted rates, empanelment of the vendors/suppliers will take place after proper scrutiny.

2.4. Steps involved in Empanelment Procedure:-

- a. The rates will be quoted by all suppliers/vendors.
- b. Based on the quoted rates, the CCSU authority will decide and fix the lowest rate for all items.
- c. Interested parties will be intimated the rates thus fixed. Thereafter, the parties will intimate their acceptance/rejection of the rates fixed. Only those parties who intimate acceptance of rates communicated to them will be selected for empanelment.

2.5. CCSU reserves the right to accept, consider or reject any or all of the applications without assigning any reasons thereof. The decision of CCSU in respect of registration of parties will be intimated by office order and shall be final. All disputes in this connection shall be settled in Kamrup (Metro) jurisdiction only.

2.6. The applications must be accompanied by a CD containing the rates of items of the party quoted in MS Excel format.


Registrar
Cotton College State University
Panbazar, Guwahati-781001, Assam

COTTON COLLEGE STATE UNIVERSITY

PANBAZAR, GUWAHATI – 781001, ASSAM, INDIA

3. List of Items:-

Firm/ Party name:				
Sl. No.	Item name	Unit	Price	Remarks
1	CD (Moserbear/Sony) (Drum of 100 P.C.)	1 drum		
2	CD Rewritable (Moserbear/Sony) (Drum of 100P.C.)	1 drum		
3	DVD-R (Moserbear/Sony) (Drum of 100P.C.)	1 drum		
4	DVD-RW (Moserbear/Sony) (Drum of 100P.C.)	1 drum		
5	CD (Moserbear/Sony) (With plastic Case)	1 Pc.		
6	DVD (Moserbear/Sony) (With plastic Case)	1 Pc.		
7	CD/DVD CASE REXIN/LEATHER/PLASTIC (MINIMUM 20 LEAVES)	1 Pc.		
8	CD/DVD POLYETHENE COVER (WITH SEIATOR)	1 Pc.		
9	CD/DVD/OHP MARKER (Luxor) (1MANENT)	1 Pc.		
10	DIGILINK/DLINK R-J45 CONNECTOR JACKS	1 pkt. of 100 pc.		
11	DIGILINK CRIMPING TOOL	1 Pc.		
12	DIGILINK PUNCHING TOOL	1 Pc.		
13	MOUSE PAD	1 Pc.		
14	Spike Board/ Buster(Extension Cord) Anchor	1 Pc.		
15	EXTERNAL HARD DISK 500 GB (usb3)	1 Pc.		
16	EXTERNAL HARD DISK 1 TB (usb3)	1 Pc.		
17	DIGISOL WIFI DONGLES DG WN3300N	1 Pc.		
18	CAT 5e cable roll (305m)	1 Roll		
19	CAT 6 cable roll (305m)	1 Roll		
20	Multimeter (Fluke/ Mastech brand)	1 Pc.		
21	Dlink moulded cat 6 cable (2m)	1 Pc.		
22	Dlink moulded cat 6 cable (1m)	1 Pc.		
23	TONER HP 12A (Compatible cartridge PRODOT/BLUESTREAKS0	1 Pc.		
24	TONER HP 12A	1 Pc.		
25	TONER HP 88A (Compatible cartridge PRODOT/BLUESTREAKS0	1 Pc.		
26	TONER HP 88A(Original)	1 Pc.		
27	TONER HP 78A (Compatible cartridge PRODOT/BLUESTREAKS0	1 Pc.		
28	TONER HP 78A (Original)	1 Pc.		
29	CARTRIDGE FOR 1010 DESKJET- 301 XL (TRI COLOR) (OR COMBO)	1 Pc.		
30	CARTRIDGE FOR 1010 DESKJET- 301 XL (BLACK) (OR COMBO)	1 Pc.		
31	TONER HP 80A (Compatible cartridge PRODOT/BLUESTREAKS0	1 Pc.		
32	TONER HP 80 A (Original)	1 Pc.		

Registrar
Cotton College State University
Panbazar, Guwahati-781001, Assam

COTTON COLLEGE STATE UNIVERSITY

PANBAZAR, GUWAHATI – 781001, ASSAM, INDIA

33	THERMAL PRINTING PA1 FOR FAX MACHINE	1 Roll		
34	CANON 4025 TONER (NPG-57)	1 Pc.		
35	CANON 2025 TONER (NPG- 51)	1 Pc.		
36	8 Port Unmanaged Switch (1 Gbps) DLINK/ Netgear	1 Pc.		
37	8 Port Unmanaged Switch (100 Mbps) DLINK/ Netgear	1 Pc.		

N.B.: The list of items and specifications may vary based on the needs of the University.


13/11
Registrar
Cotton College State University
Panbazar, Guwahati-781001, Assam

COTTON COLLEGE STATE UNIVERSITY

PANBAZAR, GUWAHATI – 781001, ASSAM, INDIA

Application Format for Empanelment of Vendor/Supplier

1. Name of the Vendor/Supplier:
2. Address:
3. Telephone No.:
4. Fax No.:
5. Email:
6. Web site (if any):
7. Commercial Information Registration (enclose Attested Copy wherever applicable):
8. VAT/TIN/CST No.:
9. Trade License No.:
10. PAN No.:

DECLARATION BY VENDOR

The information furnished above is correct to the best of my knowledge and belief.

.....
(Signature of Applicant with stamp)

Name in full:


12/14

Registrar
Cotton College State University
Panbazar, Guwahati-781001, Assam