

# Cotton College State University

College Hostel Road; Panbazar; Guwahati 781001

www.ccsu.ac.in

## Notice Inviting Quotations

NIQ NO. CCSU/2017/21, Dated March 10, 2017

Sealed quotations from manufacturer/vendors/dealers/suppliers are invited for supply of different items as per list below, for ICSSR sponsored Project entitled "**Witchcraft and Witch-hunting as Gendered Violence: A Comparative Sociological study of Four Tribes of Assam**".

Sl. No.	Description	Specification	Quantity
1	Laptop Computer	Pentium processor, RAM 4GB, 500GB Hard Disk, Display 15.6", Optical Drive, DVD RW	01
2	Voice Recorder	Built-in Memory-4GB, (Exapndable), PC Connectivity, Built in Mic, USB Port (Direct), Batteries – Rechargeable, Support MP3, AAC/WMA format	01
3	Digital Camera	Minimum 15mega pixel camera, atleast 8X zoom, support 720p MP4 recording at 30fps, Memory 4GB expandable to 32 GB	01
4	Printer	Laserjet, Mono, 266MHz with 2MB RAM, 600 dpi/1200dpi Fast Res, Duty Cycle 5000pages	01

Last date of submission of sealed quotations to the undersigned is March 15, 2017 upto 11 AM, and the quotations will be opened on same day at 12 Noon. Sealed quotations in prescribed format along with all the supporting documents as per terms and conditions detailed in next pages are to be submitted during office hours in the CCSU office.

  
Registrar

Registrar  
Cotton College State University  
Panbazar, Guwahati-781001, Assam


Memo No.: CCSU/ACAD/2016/036/.....<sup>2084-87</sup> Date: March 10, 2017

Copy for information to:

1. PS to Vice Chancellor, CCSU
2. PI, Dept. of Sociology, CCSU
3. Finance Officer, CCSU
4. System Manager, CCSU to upload this notice in the University website.
5. Office File

**Detail terms and conditions for participating in NIQ NO. CCSU/2017/21, Dated March 10, 2017**

1. Participating Company/Vendor must be with all relevant and applicable registrations and must provide the registration certificates.
2. Quotations must be submitted in sealed envelope and the NIQ Number and Title must be clearly indicated in all the envelopes.
3. The Quotation must be submitted in two envelope system: i. The Technical Bid with all relevant documents, testimonials etc. of the submissions, and ii. The Price Bid in the prescribed format.
4. Price bid will be considered only after qualifying in the technical bid evaluation.
5. All specifications are minimum, and the participating vendor must comply with these.
6. On the date of opening of quotation, representatives of the agencies may attend the Quotation Opening Meeting.
7. CCSU reserves the right to modify/cancel the requirements.
8. Non-Conformity of any of the terms and conditions will disqualify the agency and price bid will not be considered.
9. All terms and conditions will be as per Cotton College State University rules, regulations and decisions.
10. Party must have local office in Guwahati, (Copy of trade license reflecting office address in Guwahati must be submitted).
11. All applicable Govt. registration certificates including trade registration/ license, PAN, VAT registration certificates must be provided in the Technical Bid envelop.
12. Prices must be in the format given in next pages. Detail of Offered Items, Prices, VAT Rate, VAT amount, Total Amount to be put in the Detail Item List Sheet attached herewith:
13. Previous Credentials from the Organization where supply, services have been provided or currently providing, in form of satisfactory service delivery must be provided.

  
Cotton College State University  
Guwahati, Assam

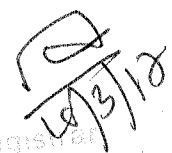
**Format for submission of Price: Use printout of this sheet and put the prices in the blank spaces provided.**

Sl. No.	Description	Offered Brand	Rate	Tax Amt.	Total with Tax per Unit	Qty.	Total
1	<b>Laptop Computer-</b> Pentium processor, RAM 4GB, 500GB Hard Disk, Display 15.6", Optical Drive, DVD RW					01	
2	<b>Voice Recorder-</b> Built-in Memory-4GB, (Exapndable), PC Connectivity, Built in Mic, USB Port (Direct), Batteries – Rechargeable, Support MP3, AAC/WMA format					01	
3	<b>Digital Camera-</b> Minimum 15mega pixel camera, atleast 8X zoom, support 720p MP4 recording at 30fps, Memory 4GB expandable to 32 GB					01	
4	<b>Printer-</b> Laserjet, Mono, 266MHz with 2MB RAM, 600 dpi/1200dpi Fast Res, Duty Cycle 5000pages					01	
						<b>Grand Total</b>	

Name of the Vendor:

Signature with Seal:

Date:

  
 Registrar  
 Cotton College State University  
 Sandbagri, Guwahati-781001, Assam